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## JANELLE MASON

### University of Victoria Collaborative Nursing Program

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Canadian Nurse Placements, Inc.  
Suite 140 - 12520 University Avenue  
Toronto, Ontario M4X 2P5

February 9, 2004

**Attention:** Ms. Kim Jones, Relocation Specialist  
**Re:** Registered Nurse opportunities in Ontario

Dear Ms. Jones:

I am about to graduate from the Bachelor of Science in Nursing from the University of Victoria, and soon afterwards will write my examinations to become a Registered Nurse. I would like to find suitable employment in Ontario.

My résumé is enclosed along with this letter, and it details my extensive experience and education in preparation for a registered nursing career. My highlights include the following:

- A broad range of experiences in many different areas of patient care.
- Outstanding reviews from every one of my practicum supervisors, who have noted exemplary strong performance in all nursing competencies.
- Solid academic performance in my nursing coursework.
- Ten years' experience as a Licensed Practical Nurse.
- Dedication to continuously reviewing and improving all of my nursing skills, and a commitment to self-management, teamwork, mentoring, leadership, and (most importantly) providing first-rate patient care.

Thank-you for offering to represent me to the Ontario nursing market. I will contact you in one week to discuss possible career opportunities.

Sincerely,

Janelle Mason  
Enclosure